

2017-09-05  
MURRAY FREEDOM FESTIVAL  
SPECIAL ORGANIZATIONAL MEETING MINUTES

TRUSTEES in ATTENDANCE: John Hensch, President; Matt Lewis, Co-Vice President; Pat Zeigler, Secretary; George Blessing, Jr., Co-Vice President; Nikki Lewis, Treasurer

NEW BOARD MEMBERS PRESENT: Kevin Smith, Judy Simpson

CALL to ORDER at 7:58 p.m. by Hensch.

The reason for this meeting is to bring in new Board members and reassign Board positions.

M. Lewis suggests that new officer titles and duties for each be assigned. All present were in agreement that duties need to be shared.

2017-18 TRUSTEES/POSITIONS:

- 1) PRESIDENT, George Blessing, Jr.
  - a) PRESIDENT will preside over all Board positions, set agenda, organize meetings, be one of three co-signers, on the bank account and hold one of two post office box keys.
- 2) VICE PRESIDENT, Matt Lewis.
  - a) VICE PRESIDENT will oversee all activities
- 3) SERGEANT at ARMS, Nikki Lewis.
  - a) SERGEANT at ARMS will keep order at all meetings and also be FUNDRAISING CHAIRPERSON.
- 4) RECORDING SECRETARY, Kevin Smith.
  - a) RECORDING SECRETARY will take minutes of each meeting, oversee Robert's Rule of Order, send out the President's agenda and be a co-signer, (one of three), on the bank account.

5) TREASURER, Judy Simpson.

a) TREASURER'S duties are to handle all financial aspects, dispersing checks, depositing checks, maintaining all grant materials, hold one of two post box keys, and be one of three signers on the bank account.

OPEN DISCUSSION:

M. Lewis suggests purchasing two new computers, one for Treasurer, one for Secretary.

Simpson will still maintain Facebook page and post meeting reminders and agenda each month.

Blessing suggests using the (free) Microsoft Office 365 for nonprofits.

Meeting days will remain the first Tuesday of each month at 7 pm at Murray Presbyterian Church, until Town Hall restoration is complete. Ann Wieringa will ask Church Council for continued use.

Zeigler asked who would store some of the supplies now stored at their home. These are cups, napkins, salt, pepper, decorations, raffle tickets, bookkeeping records, etc. It's suggested to purchase metal bins to put them in to avoid mice getting to them in the Young Park shed. Zeigler will keep supplies at her home in the meantime.

Zeigler will give her post office box and storage unit keys to Blessing. N. Lewis to give her post office key to Simpson. Zeigler will contact Postmaster on Wednesday, September 6, 2017, to advise as to who the new key-holders will be. They will need to go to post office to sign the necessary paperwork.

Per President Blessing, Zeigler will complete tonight's minutes and forward to Smith for distribution.

The next regular meeting is scheduled for Tuesday, October 3, 2017, Murray Presbyterian Church, 7 pm.

M. Lewis moved to adjourn; Simpson, 2<sup>nd</sup>. All in favor.

Meeting adjourned at 9:06 p.m.

Respectfully submitted,  
Patricia Zeigler, Secretary